

PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES

HELD AT CLEMSON COLLEGE, S.C.

NOVEMBER 2, 1923.

The Board was called to order at 8 P.M. by the Chairman and the Secretary was instructed to call the roll. The following were present: Hon. Alan Johnstone, Chairman; Messrs. Barnette, Bradley, Evans, Geer, Manning, Mauldin, Timmerman, Tillman, and Wannamaker.

Mr. Geer presented greetings from Hon. M. L. Donaldson who on account of illness was unable to attend.

Moved by Mr. Bradley: That the best wishes of the Board be conveyed to Col. Donaldson and that the individual members when in Greenville should make it a point to visit him.

Motion Adopted.

A letter from Mr. Lever and a telegram from Mr. Cooper stated in effect that they had been detained on account of very urgent matters and could not possibly attend the meeting.

President W. M. Riggs then read his report to the Board. *Report of Pres.*

Moved by Dr. Timmerman: That the report of President Riggs be accepted as information.

Motion adopted.

Before taking up the Budget or the President's recommendations Chairman Johnstone stated that unless there were objections, the Board would pass upon all matters by a "yea" and "nay" vote and that the Secretary would present a resolution before the close of the meeting by which a roll call vote would be recorded on all items requiring such a vote.

To this the Board agreed.

Before proceeding with the Budget President Riggs presented several lantern slides giving information regarding the

finances of the college, the enrollment, and budget summaries.

In presenting the Budget President Riggs asked that special consideration be given the request of \$100,000.00 for a new dormitory to accommodate 200 students. This item was discussed at length and it was authorized that it be included in the request to the Legislature. The President called attention to the Budgets for Public Service arranged under the usual college item numbers. (See blue pages of attached Budget).

Budget for
1924.

CONDENSED SUMMARY
OF
LEGISLATIVE APPROPRIATIONS.
FOR 1924.

	<u>APPROPRIATED</u> <u>1923</u>	<u>REQUESTS</u> <u>1924</u>
A. <u>FOR COLLEGIATE EXPENSES</u>	\$ 90,856.66.....	\$ 91,813.14
B. <u>FOR NEW DORMITORY</u>	NONE	100,000.00
C. <u>FOR PUBLIC SERVICE:</u>		
(a) Tick Eradication.....	20,000.00.....	20,000.00
(b) Live Stock Sanitary Work.....	50,000.00.....	50,000.00
(c) Slaughter of Live Stock.....	4,000.00.....	4,000.00
(d) Crop Pests & Diseases.....	10,000.00.....	10,000.00
(e) Agricultural Research.....	50,000.00.....	50,000.00
(f) Boll Weevil Research.....	25,000.00.....	25,000.00
(g) S-L Extension Service.....	110,862.85.....	110,862.85
Totals.....	\$ <u>269,862.85</u>	\$ <u>269,862.85</u>
D. <u>PAYMENT ON LOANS:</u>		
(a) Amount due in 1923.....	\$ 40,249.26*.....	--
(b) Amount due in 1924.....	---	80,495.97

* Deferred by legislative action 1923.

Moved by Dr. Timmerman: That the Budget be approved and that the President present to the Legislature the request for appropriations as listed including the item for \$100,000.00 for a new dormitory.

Motion adopted.

President Riggs then proceeded to present his recommendations as to -

1. RESIGNATIONS

Under the authority of the By-laws the President reported the following resignations, and asked that his action in accepting the same be approved: *Resignations*

Agricultural Department:

L. D. Howell, "Assistant Professor of Soils & Agronomy;" *Howell, L. D.*
Salary \$2,000; Effective September 1, 1923.

C. C. Deuber, "Instructor in Botany;" Salary \$1,800; *Deuber, C. C.*
Effective September 1, 1923.

Extension Service:

N. R. Mehrhof, "Poultry Husbandman;" Salary \$2,200; *Mehrhof, N. R.*
Effective September 15, 1923.

P. H. Senn, "Plant Breeder;" Salary \$2,750; Effective *Senn, P. H.*
August 31, 1923.

G. P. Hofmann, "Extension Horticulturist;" Salary \$2,800; *Hoffman, G. P.*
Effective August 31, 1923. (Transferred to teaching)

I. R. Jones, "Assistant Dairyman;" Salary \$2,200; Effective *Jones, I. R.*
October 1, 1923.

D. T. Herrman, "Live Stock Specialist;" Salary \$2,250; *Herrman, D. T.*
Effective August 31, 1923.

Textile Department:

C. W. McSwain, "Professor of Weaving and Designing;" *McSwain, C. W.*
Salary \$2,500; Effective September 1, 1923.

Moved by Mr. Tillman that resignations be accepted.

Motion adopted.

2 - LEAVES OF ABSENCE

Leaves of absence

The President asked that his action in granting the following leaves of absence for one year without pay be approved:

Academic Department:

M. E. Oakes, "Instructor in English;" Salary \$1,800; Effective Sept. 1 1923 to Aug. 31, 1924. *Oakes, M.E.*

Agricultural Department:

G. H. Collings, "Assistant Professor of Agronomy"; Salary \$2,200; Effective Sept. 1, 1923 to Aug. 31, 1924. *Collings, G.H.*

Moved by Mr. Tillman that action be approved.

Motion adopted.

3 - TRANSFERS

The President requested that his action in making the following transfer be approved:

F. C. Shelton, "Extension Dairyman;" Salary \$2,250; to *Shelton, F.C.*
"Assistant Dairyman," Experiment Station; Salary \$2,200;
Effective November 1, 1923. (Succeeds I. R. Jones)

Moved by Mr. Tillman that action be approved.

Motion adopted.

4 - APPOINTMENTS

Under the authority of the By-laws the President had made the following appointments for one year or less and requested approval of his action:

Agricultural Department:

Mrs. Mary Evans Aull, "Instructor in Biology;" (Temporary appointment to succeed Prof. Deuber); Salary \$1,800; Effective September 10, 1923. *Aull, Mrs Mary Evans*

G. P. Hofmann, "Associate Professor Horticulture;" (Succeeds T. E. Hagan); Salary \$2,400; Effective Sept. 1, 1923. *Hoffman, G. P.*

D. G. Sturkie, "Assistant Professor Agronomy;" (Succeeds G. H. Collings on year's leave); Salary \$2,200; Effective September 1, 1923. *Sturkie, D. G.*

F. H. Robinson, "Assistant Professor Agronomy & Soils;" (Succeeds L. D. Howell); Salary \$2,000; Effective Sept. 1, 1923. *Robinson, F. H.*

Chemistry Department:

Dewey French, "Teaching Fellowship in Chemistry;" (New position); Salary \$500.00 for 10 months; Effective September 1, 1923. *French, Dewey*

D. B. Roderick, "Assistant Chemist;" (Salary \$1,600; Effective September 1, 1923. *Roderick, D. B.*

Academic Department:

- T. C. Pakenham, "Prof. Economics and Sociology;" (Succeeds L. M. Holton); Salary \$2,800; Effective Sept. 5, 1923. *Pakenham, T. C.*
- D. G. Moffatt, "Instructor in English;" (Succeeds M. E. Oakes on year's leave); Salary \$1,800; Effective August 29, 1923. *Moffatt, D. G.*
- R. B. Harris, "Instructor in Academic Work;" (New position); Salary \$1,500; Effective September 1, 1923. *Harris, R. B.*

Engineering Department:

- L. H. Doane, "Associate Prof. Civil Engineering;" (New position); Salary \$2,500; Effective Sept. 4, 1923. *Doane, L. H.*
- R. G. Allen, "Assistant Professor of Architecture;" (Succeeds D. C. Lange); Salary \$2,000; Effective Sept. 1, 1923. *Allen, R. G.*

Textile Department:

- J. C. Lake, "Teaching Fellowship;" (New position); Salary \$500.00 for 10 months; Effective Sept. 1, 1923. *Lake, J. C.*
- R. K. Eaton, "Professor Weaving & Designing;" (Succeeds C. W. McSwain); Salary \$2,500; Effective Sept. 29, 1923. *Eaton, R. K.*
- M. E. Campbell, "Instructor in Carding & Spinning;" (New position); Salary \$1,500; Effective Oct. 13, 1923. *Campbell, M. E.*

Library:

- Marguerite Verity Doggett; "Reference Librarian;" (New position); Salary \$1,800; Effective Sept. 1, 1923. *Doggett, Miss M. V.*

Extension Service:

- L. J. Merritt, "Assistant Agricultural Editor;" (New position); Salary \$1,800; Effective Sept. 17, 1923. *Merritt, L. J.*
- E. H. Rawl, "Assistant Extension Horticulturist;" (Succeeds A.E. Schilletter); Salary \$2,400; Effective Sept. 15, 1923. *Rawl, E. H.*

Live Stock Sanitary Work:

- J. H. Yarborough, Jr., "Assistant State Veterinarian;" Salary \$1,900; Effective August 1, 1923. *Yarborough, J. H.*

Moved by Mr. Tillman that action be approved.

Motion adopted.

5 - SALARY CHANGES

Changes in Salary

Upon request of directors, the President recommended the following salary changes:

By Director Long - Extension Service:

- (a) "Live Stock Specialist;" (Variant)
From \$2,250 to \$2,700.

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By Directors Barre & Calhoun - Agricultural Dept;

- (b) "Associate Prof. Entomology and Associate Entomologist"; (Station); From \$2,400 to \$3,000.

Changes in Salary

By Director Doggett - Textile Department:

- (c) R. K. Eaton, "Prof. Weaving and Designing;" From \$2,500 to \$3,000.

Eaton, R. K.

By Director Barre - Station:

- (d) E. E. Hall, "Agronomist, Boll Weevil Work;" From \$2,750 to \$3,000 effective May 1, 1924. (Provided appropriation is continued).

Hall, E. E.

Moved by Mr. Tillman that action be approved.

Motion adopted.

6., The President recommended that Dr. F. H. H. Calhoun be officially designated "Dean of the Summer School," and as such receive \$250.00 from summer school funds - this appointment to date from July 1, 1923.

Calhoun, F. H. H.

Moved by Mr. Tillman that recommendation be approved.

Motion adopted.

7. The President recommended that Mr. S. W. Evans, Treasurer, be given sick leave of absence for one year, if so long be necessary, under the provisions of Sec. 58 of the By-laws.

Evans, S. W.

Moved by Mr. Geer that leave be granted and that the Board convey to Mr. Evans its appreciation of his loyal, efficient, and faithful services and that he may have a speedy return to good health.

Motion adopted.

8. The President recommended that the following payments be made to college officers for extra work outside their regular duties. (Appropriations available for payment in each case.)

Freeman, B.

- (a) Mr. Benj. Freeman, \$165.00 for building lockers for the chemical laboratory. (This work was done during the month's vacation usually given the chemists in that department. (Appropriation for lockers was made in June, 1923.)

Oakes, M. E.

- (b) Prof. M. E. Oakes, \$66.50 from Smith-Hughes funds for assistance rendered the Division of Education during Summer School. (No college funds involved.)

Sloan, J. B.

- (c) Miss Jean B. Sloan, \$35.00 for assistance rendered President Riggs during Miss Sadler's absence on leave.

Moved by Mr. Timmerman that action be approved.

Motion adopted.

9. The President recommended that from unspent balances 1922-23, a concrete mixer to cost approximately \$500.00 be purchased. *Concrete Mixer*

Moved by Mr. Tillman that recommendation be approved.

Motion adopted.

10. Upon request of Director Long the President recommended that the following claims and debts belonging to 1922-23 be paid from the "Interest Fund" of the Extension Service - *Interest Fund*

- (a) To T. M. Cathcart, County Agent, Williamsburg County, \$169.40 for deficit in county's part of salary. (Delegation failed to provide funds as promised.)
- (b) To H. M. Kinsey, County Agent, Colleton County, \$28.39, stenographic bill for June service which he failed to turn in on time.
- (c) To H. G. Boyleston, County Agent, Barnwell County, \$5.70 belated bill for telephone service in June. *Bills paid*
- (d) To Rudolph Farmer, County Agent Oconee County, \$5.00 to reimburse him for license charge made by town of Walhalla in connection with shipment of a carload of poultry from that point.
- (e) To Ward McLendon, County Agent Florence County, \$41.14 for belated travel account.

Moved by Mr. Manning that recommendation be approved.

Motion adopted.

11. President recommended that any balance accruing on the building of toilets for Barracks No. 1 be used to improve the equipment and arrangements of toilets in Barracks No. 2. *Expenditure of balance*

Moved by Mr. Geer that recommendation be approved.

Motion adopted.

12. Upon the request of Director Long, the President recommended that he be allowed to expend from the Extension Interest Fund \$3,000 for a traveling moving picture outfit to illustrate the work of the Extension Service and of the college; also that a new position be created as "Extension Lecturer" to operate this moving picture outfit and give lectures. *Moving Picture outfit.*

Moved by Mr. Bradley that recommendation be approved.

Motion adopted.

13. Upon the request of Director Long, the President recommended ^{authority to} pay ^{Ext. Spec.} authority be conferred upon the President to pay Extension Specialists, whose positions have been duly created by the Board of Trustees, up to a maximum salary of \$3,200.00 per annum.

Moved by Mr. Tillman that recommendation be approved.

Motion adopted.

14. The President recommended the following changes and additions to the rules governing the employment and promotion of local stenographers, (adopted at the June 1923 meeting) be made, (a) and (b) to be effective from July 1, 1923, and (c) to apply to future appointments only. ^{Stenographers, Rules governing}

- (a) That all fractions of a month be counted back to the first of the month, or to the end of the month, as may be to the advantage of the stenographer.
- (b) That an A.B. degree from a college of recognized standing shall be counted as equivalent to one year's experience in determining initial salary rating.
- (c) That the first "year" or period of service shall terminate on the December 31st, March 31st, June 30th, or September 30th, next following the anniversary of first employment.

Moved by Mr. Tillman that the recommendations be approved

Motion adopted.

16. The President recommended that Mr. A. D. Muthiah of Madras, India, who completed the course in Textile Industry, be awarded the ^{Degree} ^{Conferred} degree of B.S. in that course, of the class of June, 1923.

Moved by Mr. Tillman that recommendation be approved.

Motion adopted.

President Riggs presented the following topics for discussion by the Board. ^{Cotton Mfg. Assn.}

(A) Correspondence with Mr. J. D. Hammett, President of Cotton Manufacturers' Association of South Carolina in reference to a Committee from the Association appearing before the Board of Trustees. (See letters ^{on file in President's office} attached)

This matter was fully discussed by the Board.

Moved by Mr. Tillman: That the Board of Trustees are

in hearty sympathy in bringing about cooperation between the Cotton Manufacturers' Association of South Carolina and the college and that President Riggs be directed to handle this matter and arrange any necessary details.

Cotton Mfg. Assn.

Motion unanimously adopted.

(B) The attitude of the Board towards the establishment of a Poultry Plant at Clemson.

Poultry Plant

After discussion it was moved by Mr. Tillman: That *at Clemson* the Board of Trustees assume a sympathetic attitude toward such a proposition and that it is anxious to cooperate to that end if the necessary funds are provided.

Motion adopted.

(C) Attitude of Board toward \$12,000,000 bond issue for public buildings now on the calendar of the House and what action if any is to be taken.

Bond Issue

Moved by Mr. Bradley: That the Board approve the efforts to have the bond issue passed and that Clemson cooperate with the other state institutions to that end.

Motion adopted.

(D) The creation of a "Thomas G. Clemson Loan Fund" by the appropriation of \$1,000.00 annually for five years from interest on Clemson Bequest.

Thos. G. Clemson

Loan Fund

Moved by Mr. Bradley: That President Riggs work out a plan if such a move is in keeping with the will of Mr. Clemson and present same at a future Board meeting.

Motion adopted.

(E) The admission of women to Clemson. The President stated that he had no recommendation to make in regard to this at present but wanted to get the Board to thinking of it.

Admission of women

Moved by Mr. Bradley: That consideration be postponed to a future meeting.

Motion adopted.

(F) The creation of an Engineering Experiment Station.

Engn. Exp. Sta.

Moved by Mr. Tillman: That President Riggs present definite plans at the next meeting of the Board.

Motion adopted.

(G) The attitude of the Board toward hazing and further measures for its suppression.

Hazing

This was discussed at length, three motions being introduced. The first was to consider further measures such as segregation of freshmen, etc., the second was to postpone any action and the third was to lay on the table any such motions. After considerable deliberation the following motion was unanimously passed.

Moved by Mr. Wannamaker: That any further methods for suppression of hazing be left to the judgment of President Riggs and that he handle the situation as he sees fit.

Hazing

Motion adopted.

Moved by Mr. Barnette: That the question of the location of the Extension Specialists be left to the judgment of President Riggs.

Location of Ext. Spec.

Motion adopted.

Moved by Mr. Tillman: That President Riggs be authorized to change the price of board if in his opinion this becomes necessary to insure both quantity and quality.

Board

Motion adopted.

President Riggs requested permission to use some of the tile left from the Mess Hall in the extension of the porch to his residence. This would not add to the cost of the extension authorized at the June meeting.

President's house

Moved by Mr. Tillman: That the request be granted.

Motion adopted.

President Riggs read to the Board the report of the 1923 Board of Visitors.

Board of Visitors, Report of

Moved by Mr. Manning: That the report be received as information and that it be given to the press.

Motion adopted.

Moved by Mr. Geer: That President Riggs be requested to make a study of the salary situation and furnish a report at the next meeting of the Board, the report to indicate the probable cost of increasing salaries to keep the college up to its present high standard.

Salary Situation

Motion adopted.

The following resolution was introduced;

That for

That for all moneys ordered to be appropriated at this meeting, the Treasurer be authorized to draw his warrant for the same and that it be approved by the President in the usual form when such approval is necessary.

Motion adopted on roll call vote, 10 members voting "aye"

Moved by Dr. Timmerman: That the Board do now adjourn.

Motion adopted.

Board Adjourned.

~~Stinson~~
Acting Secretary

~~Alvin Johnson~~
Chairman